



FAIZAN BAIG

IT PROJECT MANAGER

SUMMARY

Experienced IT professional with 9+ years in IT Project Management, Analysis, Infrastructure Operations, and System Engineering. Skilled in leading cross-functional teams, managing projects from inception to completion, and optimizing IT infrastructure. Holds a BS in Software Engineering, with a passion for leveraging technology to drive business growth and innovation.

EDUCATION

BS - Software Engineering

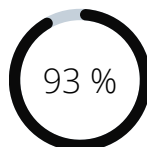
Institute of Business & Technology (ILMA University)
2013--2017

MS - Computer Science & Information Technology

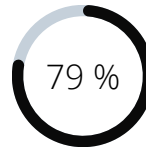
NED University of Engineering and Technology (In Progress)
2024-2026

SKILLS SUMMARY

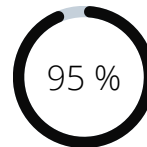
Change
Management



Risk
Management



Project
Management



CONTACT



+92-321-2587858



faizy.eng13@hotmail.com



Karachi, Pakistan

EXPERTISE

- Management Skills
- Risk Management
- Change Management
- Technical Documentation

CERTIFICATIONS

- Project management professional (PMP)
- Microsoft Certified: Azure Administrator Associate

EXPERTISE

- Project Management
- Risk Management
- Change Management
- Technical Documentation

LANGUAGE

- English
- Urdu

INTERNATIONAL PROJECTS

- Infrastructure Upgradation for HBL HOK
- Opics Upgradation from 4.1 to 4.10 with LIBOR and IFRS9 module in Bahrain
- GBP Clearing for UK
- Bangladesh IBFT and Mobile Banking
- Swift 540 Messages Upgradation for Sri Lanka
- GoAML upgradation for Sri Lanka
- Treasury and IFRS9 , Trade Finance
- Sri Lanka ITRS (International transaction reporting system)
- Maldives Open Banking
- Bangladesh - Interoperable Digital Transaction Platform (IDTP)
- Opics UAE Upgrade
- Bahrain Open Banking
- Bangladesh OPICS implementation for Fixed income and OPICS integration with RTGS

EXPERIENCE

IT Project Manager | Habib Bank Limited, Karachi, Pakistan - Mar 2023 — Present

- Oversee technology projects across multiple countries and regions in HBL Bank's international division.
- Collaborate with cross-functional teams to gather requirements, design solutions, and execute project plans.
- Manage Core banking , Regulatory, software integration
- Treasury and Trade Innovation projects for HBL international territories: UAE, Singapore, Bangladesh, Bahrain and Sri Lanka.

IT Project Manager | Bank Al Habib Limited, Karachi, Pakistan - Jul 2022 — Feb 2023

- Coordinate internal resources and third-party vendors to ensure the flawless execution of multiple projects.
- Ensure that all projects are delivered on time, within scope, and within budget.
- Assist in defining project scope and objectives, involving all relevant internal stakeholders and ensuring technical feasibility.
- Develop a detailed project plan to monitor and track progress, managing changes to project scope, schedule, and costs.
- Meet with clients to gather detailed ordering briefs and specific requirements for each project, performing risk management to minimize potential risks, and tracking project performance to analyze successful completion of short-term and long-term goals.

Analyst, Infrastructure Operations | Standard Chartered Bank Karachi, Pakistan Dec 2019 — July 2022

- Deliver highly valued and complex IT Infrastructure Projects and Work Program across SCB.
- Oversee all functions related to minor IT Infrastructure Projects to ensure completion efficiently, timely, and cost-effectively.
- Coordinate with business teams to define and validate IT scope of work for new projects.
- Manage change in scope, perform impact analysis, and get approvals from relevant stakeholders

Will be furnished on demand

**System Engineer | Synergy Computers Pvt, Ltd
Karachi, Pakistan - Jan 2017 — Nove 2019**

- Managed large data centers and servers, working in shifts on a 24/7 rotation basis.
- Installed, upgraded, and monitored servers, storage, and backup devices.
- Identified and troubleshooted security risks, threats, and vulnerabilities of networks, systems, and applications.
- Developed and implemented test environments and enterprise anti-virus systems, led service support engineers, and ensured ITIL standards.

**System Engineer | Notan Minerals, Pakistan
May 2015 - Dec 2016**

- Assisted in IT infrastructure & Security at Notan Minerals Pakistan, handling desktop-related issues and contributing to ITIL knowledgebase updates.
- Expertly managed escalated calls and requests, including server blade RAID for hypervisors.
- Conducted health checks for workstations and servers, participated in server deployment projects, and assessed server vulnerabilities.
- Performed security audits, ACL audits, network shares management, and security patching for servers, with expertise in MS Windows Server, Hyper-V, and Microsoft SCCM Server.